



**INTERAGENCY COORDINATING BOARD  
for  
COMMUNITY USE OF PUBLIC FACILITIES**



**ANNUAL REPORT  
FISCAL YEARS 2006-2007**

*Providing residents and community groups with easy and affordable access to  
schools and other public facilities*

## **Our Mission**

The Interagency Coordinating Board (ICB) was created to maximize the community's use of schools and other public facilities without interference with MCPS instructional programs or county government activities. Inherent in this mission are the tasks of identifying and facilitating activities and programs that respond to the community's needs and allocating available space among users on an equitable basis.

Services performed by staff in support of this mission include: user education training; centralized scheduling of schools, libraries and county government meeting rooms; managing customers' on-line facility requests; ensuring connectivity to the facility database for school and county staff; information and referral; and problem/conflict resolution. Working with MCPS staff, PTAs and community-based committees in the implementation and review of facility use policies and procedures is also an integral component of our mission.

## **INTERAGENCY COORDINATING BOARD FISCAL YEAR 2007 MEMBERSHIP**

**Dr. Robert D. Muller, Chair**

Citizen Representative – County Executive Appointment

**Meredith Wellington, Vice Chair**

Commissioner, Maryland-National Capital Park and Planning Commission

**Sean Bulson**

Association of Secondary School Principals

**Stephen Farber**

Staff Director, Montgomery County Council

**Timothy Firestine**

Chief Administrative Officer, Montgomery County

**Dr. Brian Johnson**

President, Montgomery College

**Dr. Henry Lee**

Citizen Representative – County Executive Appointment

**Linda McDaniel**

Elementary School Administrators Association

**Raul Medrano**

Citizen Representative – County Executive Appointment

**Nancy Navarro**

President, Board of Education

**Jonathan Walker**

Citizen Representative, Board of Education Appointment

**Dr. Jerry Weast**

Superintendent, Montgomery County Public Schools

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**Sylvia McPherson**

Chair, Citizens Advisory Committee

Dr. Charles Haughey served on the ICB as President of the Board of Education until 12/06.  
Bruce Romer served on the ICB as Chief Administrative Officer until 12/06.

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President, Montgomery College

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Superintendent, Montgomery County Public Schools

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Chair, Citizens Advisory Committee

Patricia O'Neill served on the ICB as President of the Board of Education until 12/05.

## DIRECTOR'S MESSAGE



*For the Office of Community Use of Public Facilities, fiscal years 2006 and 2007 were years of both accomplishments and challenges. We have successfully implemented centralized scheduling in all elementary and middle schools, as well as in several pilot high schools, with the goal of comprehensive centralized scheduling in all schools. As a result of centralized scheduling, we are in a better position to manage the day-to-day challenges of sharing public space with thousands of user groups. Currently, roughly 97% of our customers represent not-for-profit entities, many offering programs and services to the community at large. Ensuring community access to our public facilities, including schools, athletic fields, County libraries and Government Centers, at a reasonable cost has always been the mission of the Interagency Coordinating Board (ICB).*

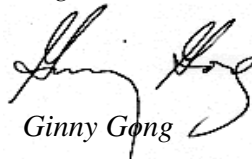
*We continue to play an integral role in facilitating the discussions of the task force created in 2005 to address issues related to the use of soccer fields by unpermitted users. Although issues are ongoing, the task force is addressing concerns in a manner that increases the likelihood that groups using fields will obtain permits for use and can be held accountable for adhering to guidelines. This minimizes disruptions to surrounding communities as well as problems for other field users. As part of this outreach effort, CUPF collaborated with the Department of Recreation to host a very successful soccer tournament in 2007.*

*CUPF continues streamlining policies and procedures aimed at making our scheduling system for the use of public facilities more user-friendly. While on-line access and adjustments to our traditional scheduling "windows" are in place to simplify the permitting process and decrease wait time, we have taken steps to make it more secure and comply with industry standards for credit card and identity security. We have revisited policy and procedural implementations to better enable us to address the ever increasing demand on the part of the community for more access to public facilities. We continue to collaborate with MCPS on strategies to address issues related to availability of air conditioning and heat on weekends. Also, in our ongoing efforts to be a good partner with MCPS, CUPF initiated a "piggybacking" pilot to absorb building service costs for schools that use their facilities on weekends for activities limited in participation and scope when community users are already present in the facility. In addition, the scheduling of all non-school sponsored summer camps are now processed by CUPF to ensure reasonable access and uniform assessment of fees for all groups.*

*We extend our appreciation to all who partner with us to make community access to public facilities a success, including our customers, MCPS colleagues, the County Council and County Executive, whose support has been instrumental in our operation. Together, we will continue to strive for excellence in our efforts to ensure that community groups feel welcomed in our public facilities and have a positive experience.*

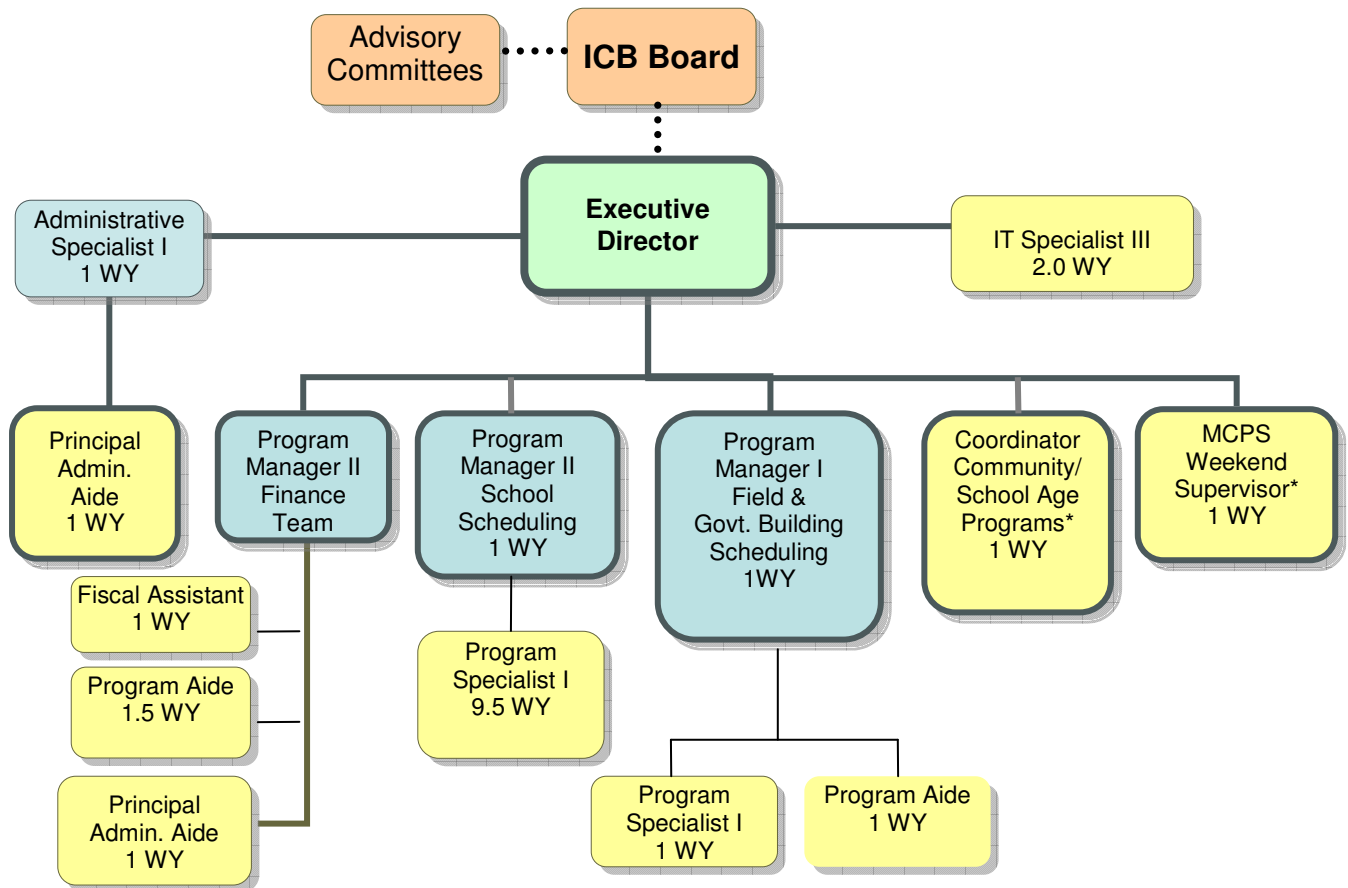
*On a more personal note, I also want to express my appreciation to the members of the Interagency Coordinating Board for their continued support and to the hard working staff of CUPF, whose efforts to ensure distinction in our quality of work are most appreciated.*

Regards,



Ginny Gong

# Community Use of Public Facilities Organizational Chart



\*MCPS staff on loan to CUPF

Not Shown: The ICB/CUPF also reimburses MCPS for a part time Security Assistant and Energy Conservation Assistant.

## PARTNERSHIPS



The Interagency Coordinating Board (ICB) continues to collaborate with Montgomery County Public Schools (MCPS), Maryland-National Capital Park and Planning Commission (M-NCPPC), County agencies and non-profit and private organizations on numerous projects. The task force formed in FY05 to respond to the impact of field use by unpermitted adult soccer groups is ongoing, and several new strategies/initiatives were implemented during FY06/07. ICB funded more portable toilets and bilingual field signs for targeted sites in addition to reimbursing MCPS for extra outdoor cleanup. A consultant was hired by ICB to translate new information brochures and visit select field sites to discuss rules and regulations with soccer group members. A soccer tournament (Soccer 7 Gilchrist Cup), sponsored by Community Use of Public Facilities, M-NCPPC and the County's Department of Recreation, was successful in reaching out to the Hispanic/Latino community and providing an organized forum for their national sport. CUPF was also a participant in the health festival targeted for the Hispanic community which was held at Wheaton Regional Park in conjunction with the soccer tournament.

In FY06, the ICB initiated a new approach to facilitating MCPS' use of school facilities on weekends. Rather than paying for building service coverage each time a school is having a weekend activity, a school can "piggyback" on community use activities held during the same time period. This saves MCPS a substantial expense when using school facilities for school-related events. Reimbursement formulae continue to be reviewed and analyzed to ensure that MCPS is equitably reimbursed for costs incurred and services rendered in making schools available for community or other non-school use. In order to also compensate public libraries and Regional Services Centers for *wear and tear* resulting from community use, a new per hour reimbursement was initiated in FY07.

During FY07, field scheduling of 15 park-school sites was transferred from M-NCPPC to the ICB to ensure uniformity in the handling of all school fields. The ICB administrative fee for a field permit has also been adjusted to be consistent with fees assessed by M-NCPPC for similar facilities. Policies and procedures of both agencies continue to be refined to promote a seamless process for our field customers.

## **BOARD ACTIONS DURING FY2006-2007**

- ▣ Implemented a new formula for reimbursement to MCPS for custodial supplies, essentially doubling the previous annual payment.
- ▣ Closed schools to community use on Thanksgiving Day (the only day community use is not scheduled).
- ▣ Transferred oversight of the Adopt-a-Field program to MCPS Division of Maintenance.
- ▣ Required all organized users of ballfields to obtain permits for field use scheduled by the ICB.
- ▣ Approved a rebate plan for community users who experience repeated failures of HVAC equipment during scheduled use.
- ▣ Raised the administrative fee for field use to be consistent with fees charged by M-NCPPC.
- ▣ Deferred a fee increase for school facilities from FY07 to FY08.
- ▣ Instituted a five-year review process for all shared space child care programs to promote fair access to opportunities for use of county space by all interested child care providers.

## **ONGOING BOARD INITIATIVES**

- Promoting efforts initiated in FY06 to consolidate use of schools to reduce/contain energy and staff costs by scheduling activities in the same energy zone and/or in facilities already in use. The goal of energy conservation and consolidation of MCPS' team cleaning program has been only partially realized. Schedulers were able to consolidate some summer programs; however, a high demand for gym and other limited facilities has made this effort difficult during the school year.
- Continuing collaborative efforts with MCPS Energy Resources to identify and resolve system issues impacting the provision of heat or air conditioning for community use events. CUPF plans to enhance these efforts in FY08 by including weekends in the hours reimbursed for the MCPS energy resource assistant responsible for programming heat/air conditioning needs for community users.
- Focusing on ensuring the safety and security of county staff, property and community users. The ICB has made significant investments over the past several years to install equipment and add staff resources to mitigate the potential for safety or security issues. This is an ongoing area of concern with continuing review to determine the appropriateness of changes for improvement.



## **LONG-TERM GOALS**

- Implement a child care selection review process to promote equal opportunity for all child care providers to operate before and after school programs in shared school space. Beginning in FY09, CUPF will solicit proposals for 20 percent of all existing child care programs, with each program being re-bid every five years. This process will not only facilitate fair access to school facilities, but will also ensure maintenance of quality child care programming.
- Expand community access to the use of high school fields (including stadium fields) and develop a strategy for creating an inventory of artificial turf fields.
- Create an imaging and document management system to reduce paperwork handled by staff and enhance information retrieval.
- Formulate strategies to more fully respond to security issues emanating from unpermitted and, at times, permitted field use. Funds will be requested in the FY09 budget to implement selected strategies. Accompanying this goal is a need to facilitate affordable access to restroom facilities for all outdoor users.
- Coordinate with the Department of Recreation and M-NCPPC to improve customer service delivery and standardize the field use process. All three organizations are working to convene a community meeting in January 2008 to identify areas for enhancement and opportunities for consistency across agencies.
- Develop a stronger strategic sense of space needs, constraints and options as pressures mount both to meet expanded academic and student support requirements as well as growing community needs. County officials have highlighted a need for greater coordination of public space use between agencies to support additional after-school programs. The ICB echoed similar concerns and called for the County and MCPS to work together to maximize all of our space resources.
- Phase in scheduling by ICB staff of all weekday high school use. Four high schools have been centrally scheduled as part of a pilot program to determine the effectiveness of the ICB scheduling high school use Monday through Friday. The pilot was successful, and the ICB is now working with the ICB High School Centralized Scheduling Work Group to bring the remaining high schools on line. The workgroup's goal is to have all remaining high schools fully centrally scheduled by the end of FY11. An ongoing advisory group to the ICB will also be formed to facilitate positive communication, timely problem resolution, and provide feedback and recommendations to the ICB on community use issues.

## **FY06/07 MAJOR ACCOMPLISHMENTS**

- Revised and streamlined all CUPF Guidelines pertaining to school use. New manuals were distributed to all schools.
- Added a list of pre-approved purchases from ICB equipment/maintenance funds to our Online Resource Center to assist schools in making procurement choices.
- Updated the online virtual tours of high school facilities and planned implementation of additional tours for other county facilities.
- Revised the information packets provided to users that wish to start new cultural schools to clarify their rights and responsibilities, payment schedules and processing procedures.
- Worked with the Departments of Technology Services (DTS) and Finance to ensure compliance with credit card industry and county policies. The departmental policy was updated and staff training was conducted.
- Initiated new scheduling procedures to allow high-volume priority users to schedule outside the normal window periods, resulting in increased customer service and enhanced workload distribution. Some of the users now benefiting from this change include the recreation departments and MCPS partners such as the Parent Academy, Montgomery College and MCCPTA/Foreign Language in Elementary Schools.
- In partnership with the Department of Recreation, hosted a soccer tournament concurrently with the Latino Health Fair at Wheaton Regional Park on September 22, 2007. Promotion efforts for this event included distribution of Spanish language flyers, site visits with Latino soccer groups, calls to Latino organizations, etc. The event was very successful, attracting 16 teams, four soccer vendors, and approximately 400 spectators.
- Distributed Spanish language versions of the Field Request Form and Fee Schedule to enhance community relations, ensure that fields are available for scheduled groups, and reduce staff time to address community concerns. Other printed materials translated into Spanish during FY07 include: flyer on User Responsibilities, Building Use Form instructions, inclement weather policy, long-term religious use informational packet, and location preference form. CUPF continues to distribute a Spanish language version of its periodic newsletter.
- Expanded availability of use of electronic media to reduce staff hours, postage and paper costs while increasing services to customers. Examples include:
  - Permits for the County's Recreation Department, one of our largest users, are now posted on CUPF's intranet-based Online Resource Center, thus eliminating the need to send or email permits.
  - A schedule of Executive Office Building, Council Office Building and Regional Service Centers' community building use is posted on-line for easy access by County security officers and Regional Services Centers' staff.

- A number of CUPF staff was trained on the use of “scan-to-desktop software” to convert paper copies into electronic documents which can be emailed, reducing the need to print and fax.
- An online adjustment/cancellation form was created for our customers to simplify the process of making scheduling changes.
- An account cancellation feature was added to the online reservation system to enable customers to close an account themselves, thereby improving database accuracy while saving staff time.

## **ADVISORY COMMITTEE**

The Interagency Coordinating Board's Advisory Committee (comprised of representatives from community groups in addition to MCPS and county staff) meets on an as-needed basis to review and analyze issues related to the community's use of public facilities and to formulate recommendations for submission to, and subsequent adoption by, the ICB. Some of the issues reviewed/tasks undertaken during FY06/07 include:

- ⇒ Increase in custodial supplies reimbursement to MCPS effective FY07
- ⇒ FY07 fee changes for county government facilities to bring them in line with rates for school facilities and to enhance the cost recovery ratio
- ⇒ Designation of a per hour maintenance reimbursement to libraries and Regional Services Centers
- ⇒ Proposed set intervals for modest fee increases for school facilities to allow users to adequately plan their budgets
- ⇒ Centralized scheduling of high school gyms
- ⇒ Assignment of limited available summer space given MCPS' construction schedule and increasing user demands for space
- ⇒ Limitation on the number of schools in which a child care provider can offer services
- ⇒ Creation of a brochure "A Place for Everything and Everything in its Place" for inclusion in the child care packets distributed annually to providers and schools
- ⇒ Transition of joint occupancy child care tenants to shared space in schools as a result of expansion of all-day kindergarten
- ⇒ Enhanced communication between school staff and child care providers
- ⇒ Placement of a cap on the number of hours a single group or entity may be scheduled in school facilities
- ⇒ Differentiated fees based on type of school facility used i.e., elementary, middle and high
- ⇒ Prohibition on dances and personal celebrations
- ⇒ Permitting of school parking lots to ensure adequate space for indoor users

## FINANCIAL HIGHLIGHTS

The Interagency Coordinating Board for Community Use of Public Facilities operates as an enterprise fund and receives no tax dollars to support its operations. User revenue and interest on the fund balance are the only income sources except for a nominal General Fund contribution of \$25,000 to support free use subsidies awarded to groups meeting established criteria.

As an enterprise fund agency, the ICB pays administrative overhead to the County General Fund calculated as a percent of total personnel costs. Administrative overhead totaled \$245,780 in FY06 and \$258,440 in FY07. Additional amounts were also transferred to cover computer replacement charges. These charges are not reflected in the FY06/07 expenditures on the next page. Retained earnings at year-end totaled \$2,279,182 in FY06 and \$2,469,086 in FY07.

### Enterprise Fund Transfers



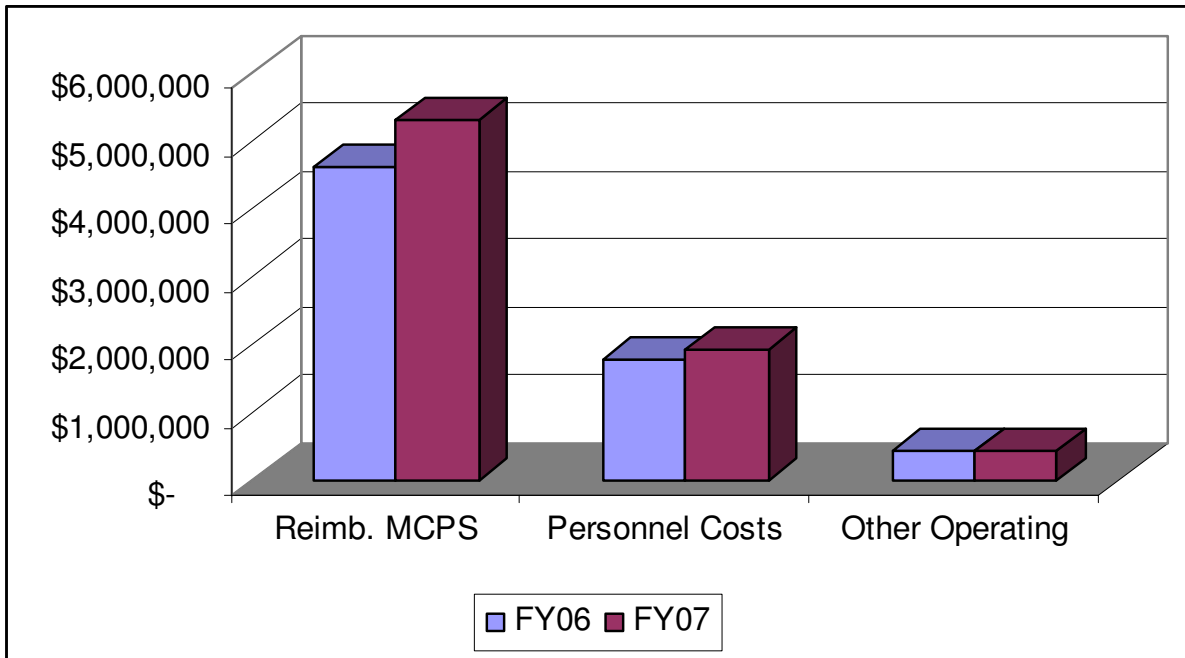
#### Transfers Out:

Administrative Overhead--  
\$245,780(FY06); \$258,440 (FY07)  
Desktop Computer Modernization--  
\$8,780 (FY06); \$8,400 (FY07)

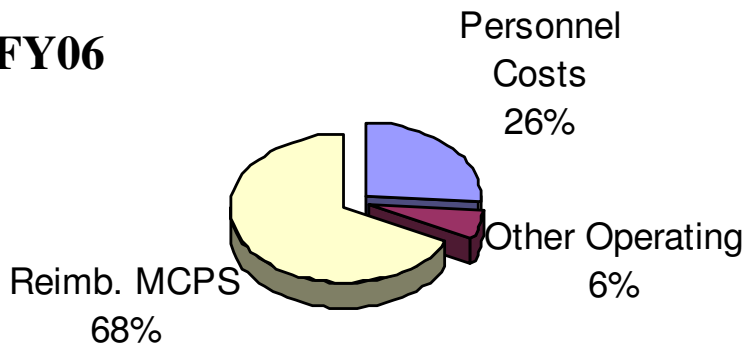
#### Transfers In:

Free Use Subsidy--  
\$25,000 in both FY06 & FY07  
Primary and General Election--  
\$204,770 (FY07)  
Ball Field Security \$25,000 (FY07)

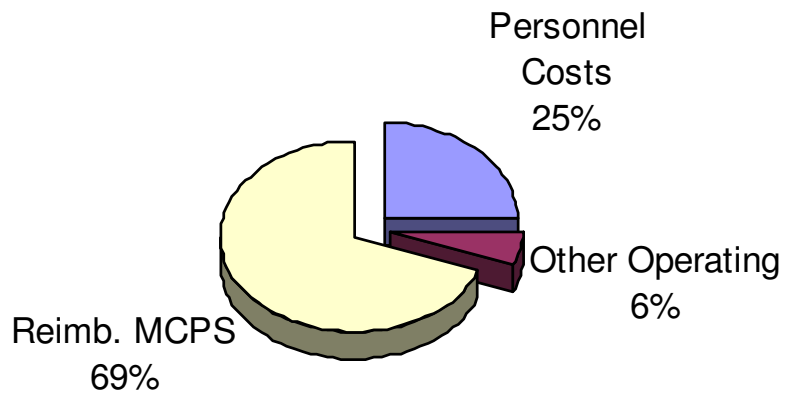
**FY06/07 EXPENDITURES**  
**\$6,835,506/\$7,674,810**



**FY06**



**FY07**

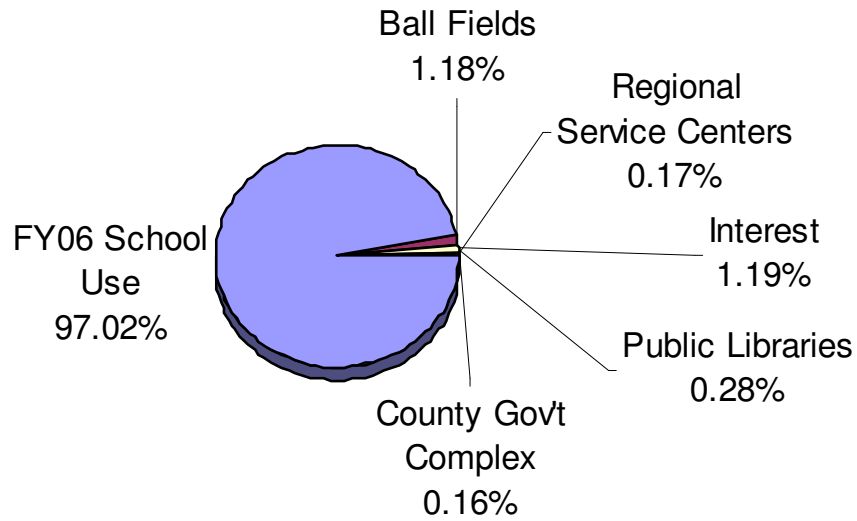


# REIMBURSEMENTS TO MONTGOMERY COUNTY PUBLIC SCHOOLS

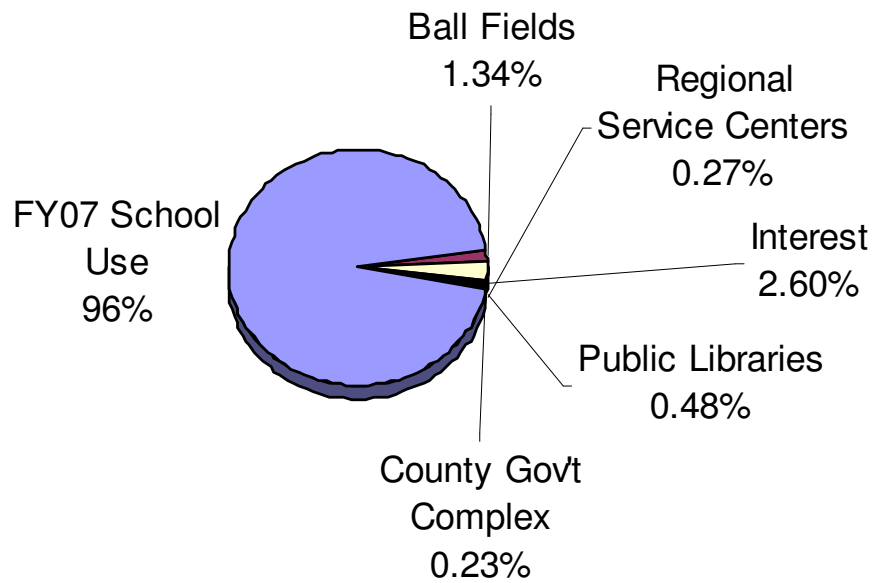
	FY06 Actual	FY07 Actual	FY08 Budget
<b>Staff Costs</b> —weekend and holiday coverage, approved weekday overtime and extra summer clean-up. Reimbursements are based on the average hourly overtime rates for building service staff, cafeteria workers, media service technicians and security assistants. Also included is reimbursement for staff coverage for primary and general elections (no elections in FY06, two elections in FY07, one in FY08).	\$2,525,690	\$2,833,007	\$2,850,840
Part-time energy management specialist and weekend security patrol	\$42,510	\$72,452	\$76,520
<b>Utilities</b> —5.5% of MCPS' total annual utility bill for all MCPS facilities	\$1,300,000	\$1,564,850	\$1,838,990
<b>Custodial Supplies</b> —reimbursement to schools for custodial supplies such as toilet paper and paper towels consumed during community use hours.	\$99,388	\$198,290	\$207,730
<b>Maintenance</b> —reimbursements to schools of \$1.25 for every hour of paid community use. Not included in this figure are fees paid by users for equipment such as pianos, auditorium sound and lights, and scoreboards that are reimbursed directly to the schools.	\$650,184	\$648,203	\$680,770
<b>TOTALS</b>	\$4,617,772	\$5,316,802	\$5,654,850

## REVENUE SOURCES

**FY06 - \$7,764,617**



**FY07 - \$7,862,644**



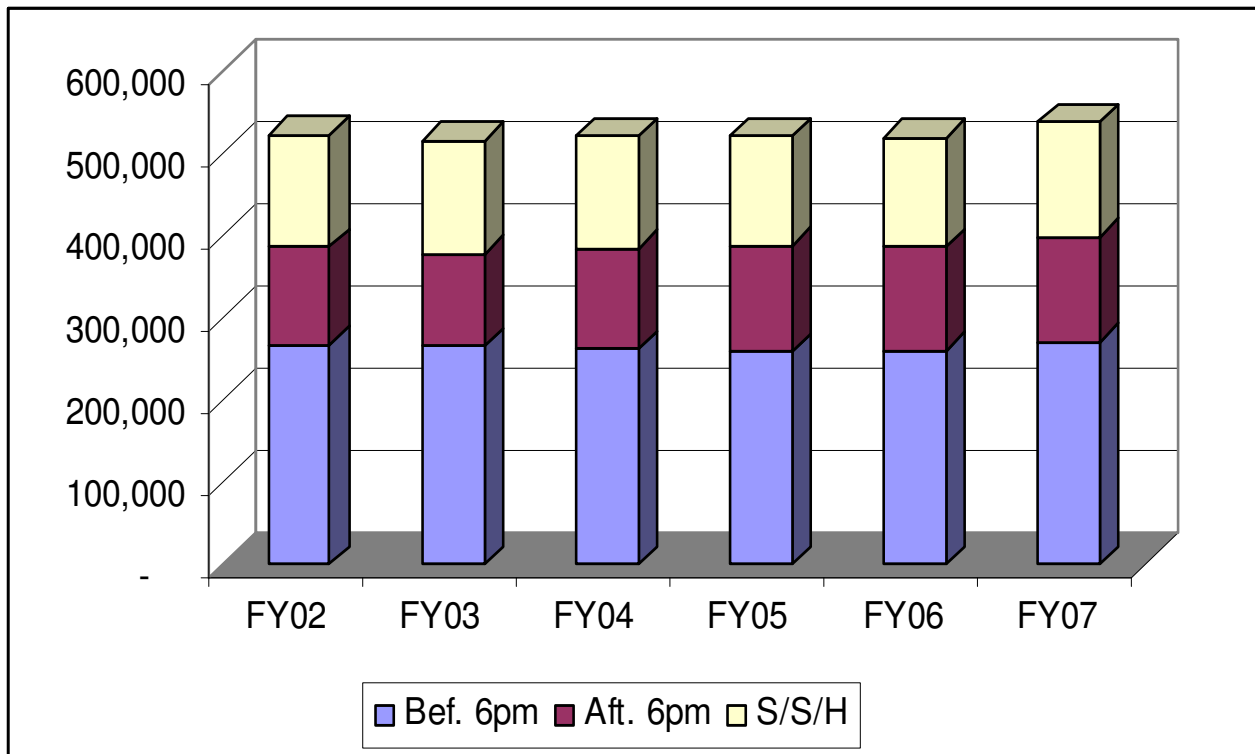


## CUSTOMER ACTIVITY/PROFILES

### School Facilities

The Community Use office centrally schedules space in all elementary and middle schools and four high schools. The remaining high schools are centrally scheduled on weekends and holidays. During FY06/07, 9.5 work years were allocated to direct scheduling of indoor school space for customers. Use of school facilities has stabilized over the past several years with a slight increase in paid hours in FY07. Hours are expected to remain relatively stable over the next year or two.

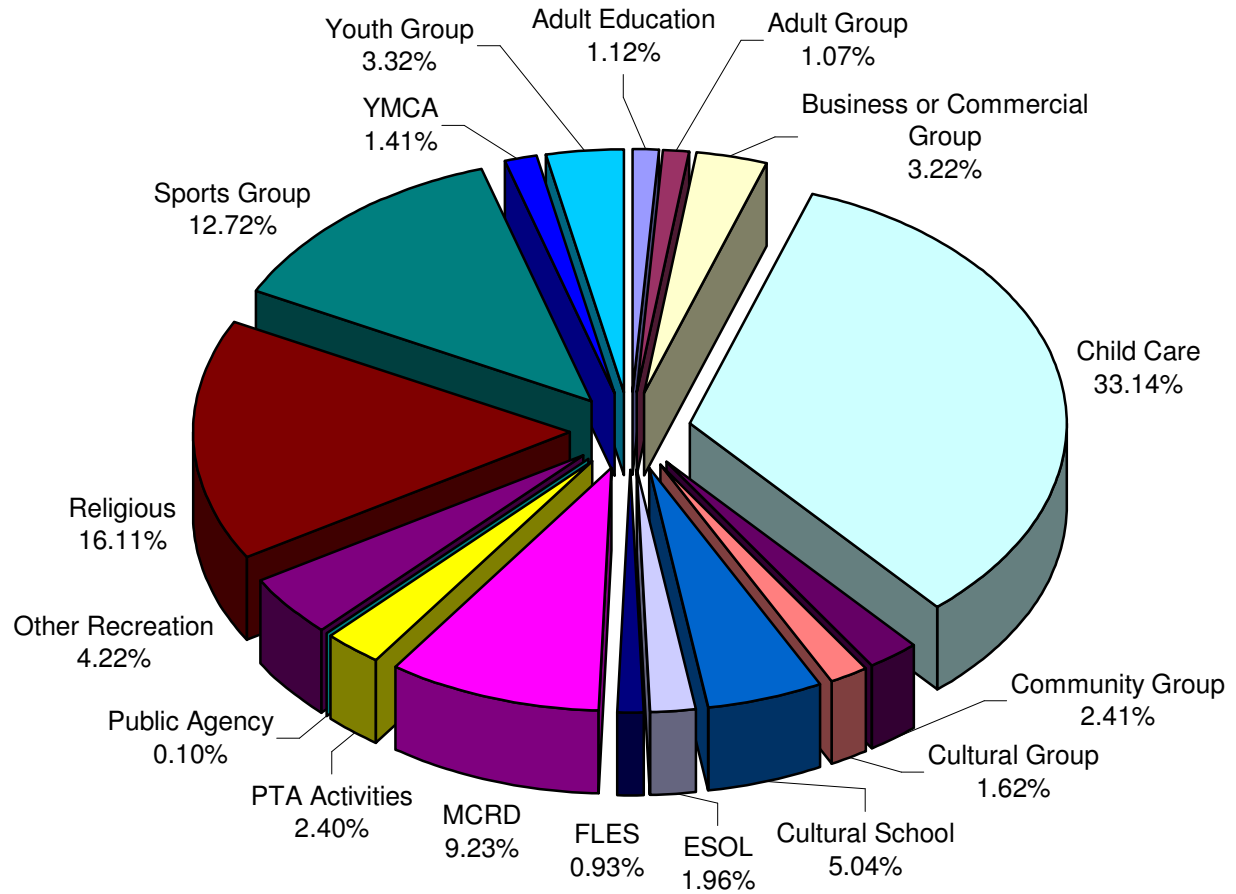
### PAID HOURS OF SCHOOL USE



### Ballfields

Community Use of Public Facilities centrally schedules all elementary and middle school fields and, in the latter part of FY07, 15 park-school sites were added to the inventory scheduled by CUPF. The administrative fee charged for a ballfield permit was increased in FY07 to be consistent with the fee assessed by Maryland-National Capital Park and Planning Commission for similar facilities. Hours of use totaled 135,917 in FY06 and 159,013 in FY07, an increase of 11 percent and 17 percent, respectively. The increases are due to enhanced scheduling processes and the addition of 15 park-school sites in FY07. Increasing the administrative fee to \$48 has significantly improved cost recovery for this program.

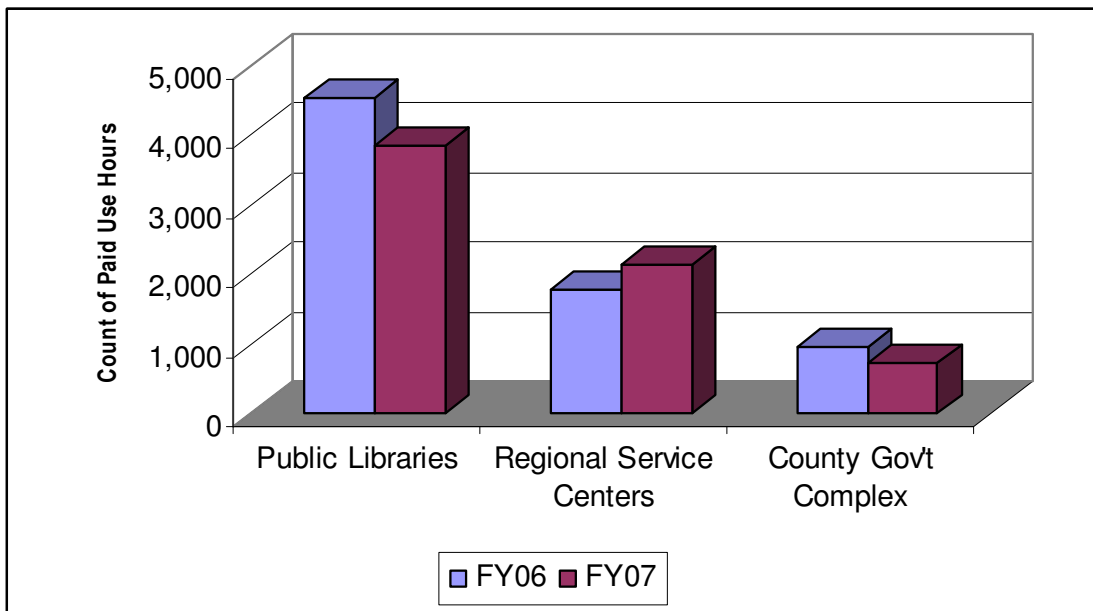
## SCHOOL CUSTOMER BASE



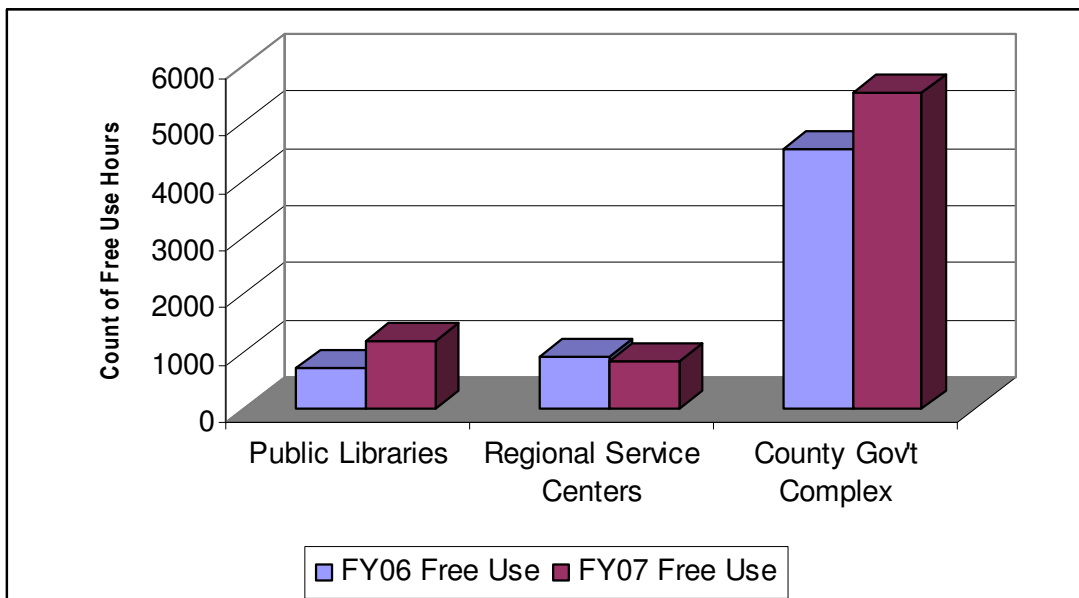
### Other County Facilities

In addition to school facilities, the ICB is responsible for scheduling community use of the Regional Services Centers, library meeting rooms and the auditoriums, cafeterias and conference rooms in the Executive and Council Office buildings. Since only 15 percent of the hours booked in the Council and Executive Office Buildings are paid, there is a significant in-kind contribution from Community Use of Public Facilities to provide this scheduling service to other county agencies at no cost.

#### **PAID HOURS OF USE COUNTY GOVERNMENT FACILITIES**



#### **FREE HOURS OF USE COUNTY GOVERNMENT FACILITIES**



## **FACILITIES AVAILABLE FOR COMMUNITY USE**

### **Montgomery County Public Schools**

Argyle Middle School	Magruder, Col. Zadok High School
Ashburton Elementary School	Marshall, Thurgood Elementary School
Baker, John T. Middle School	Maryvale Elementary School
Banneker, Benjamin Middle School	Matsunaga, Spark Elementary School
Bannockburn Elementary School	McAuliffe, S. Christa Elementary School
Barnsley, Lucy Elementary School	McNair, Ronald Elementary School
Beall Elementary School	Meadow Hall Elementary School
Bel Pre Elementary School	Mill Creek Towne ES
Bells Mill Elementary School	Monocacy Elementary School
Belmont Elementary School	Montgomery Knolls Elementary School
Bethesda Elementary School	Montgomery Village Middle School
Bethesda-Chevy Chase High School	Montgomery, Richard High School
Beverly Farms Elementary School	Neelsville Middle School
Blair, Montgomery High School	New Hampshire Estates Elementary School
Blake, James H. High School	Newport Mill Middle School
Bradley Hills Elementary School	Nix, Roscoe Elementary School*
Briggs Chaney Middle School	North Bethesda Middle School
Broad Acres Elementary School	North Chevy Chase Elementary School
Brooke Grove Elementary School	North Lake Center (College Gardens ES)
Brookhaven Elementary School	Northwest High School
Brown Station Elementary School	Northwood High School
Burning Tree Elementary School	Oak View Elementary School
Burnt Mills Elementary School	Oakland Terrace Elementary School
Burtonsville Elementary School	Olney Elementary School
Cabin John Middle School	Page, William Tyler ES
Candlewood Elementary School	Paint Branch High School
Cannon Road Elementary School	Parks, Rosa Middle School
Carderock Springs Elementary School	Pine Crest Elementary School
Carson, Rachel Elementary School	Piney Branch Elementary School
Cashell Elementary School	Poole, John Middle School
Cedar Grove Elementary School	Poolesville Elementary School
Chevy Chase Elementary School	Poolesville High School
Churchill, Winston High School	Potomac Elementary School
Clarksburg Elementary School*	Pyle, Thomas W. Middle School
Clarksburg High School	Quince Orchard High School
Clearspring Elementary School	Redland Middle School
Clemente, Roberto Middle School	Resnik, Judith A. Elementary School
Clopper Mill Elementary School	Ride, Dr. Sally K. Elementary School
Cloverly Elementary School	Ridgeview Middle School
Cold Spring Elementary School	Ritchie Park Elementary School
Cresthaven Elementary School	Rock Creek Forest Elementary School
Daly, Capt. James E. Elementary School	Rock Creek Valley Elementary School
Damascus Elementary School	Rock Terrace School
Damascus High School	Rock View Elementary School
Darnestown Elementary School	Rockville High School
Diamond Elementary School	Rockwell, Lois P. Elementary School
Drew, Dr. Charles R. Elementary School	Rocky Hill Middle School
DuFief Elementary School	Rolling Terrace Elementary School

East Silver Spring Elementary School  
 Eastern Middle School  
 Edison, Thomas High School of Technology  
 Einstein, Albert High School  
 Emory Grove Center  
 Fairland Elementary School  
 Fallsmead Elementary School  
 Farmland Elementary School  
 Farquhar, William H. Middle School  
 Fields Road Elementary School  
 Flower Hill Elementary School  
 Flower Valley Elementary School  
 Forest Knolls Elementary School  
 Forest Oak Middle School  
 Fox Chapel Elementary School  
 Frost, Robert Middle School  
 Gaithersburg Elementary School  
 Gaithersburg High School  
 Gaithersburg Middle School  
 Galway Elementary School  
 Garrett Park Elementary School  
 Georgian Forest Elementary School  
 Germantown Elementary School  
 Glen Haven Elementary School  
 Glenallan Elementary School  
 Goshen Elementary School  
 Great Seneca Creek Elementary School\*  
 Greencastle Elementary School  
 Greenwood Elementary School  
 Harmony Hills Elementary School  
 Highland Elementary School  
 Highland View Elementary School  
 Hoover, Herbert Middle School  
 Jackson Road Elementary School  
 Johnson, Walter High School  
 Jones Lane Elementary School  
 Kemp Mill Elementary School  
 Kennedy, John F. High School  
 Kensington Parkwood Elementary School  
 Key, Francis Scott Middle School  
 King, Martin Luther Middle School  
 Kingsview Middle School  
 Lake Seneca Elementary School  
 Lakelands Park Middle School  
 Lakewood Elementary School  
 Laytonsville Elementary School  
 Lee, Col. E. Brooke Middle School  
 Little Bennett Elementary School\*  
 Loiederman, A. Mario Middle School  
 Luxmanor Elementary School

Rosemary Hills Elementary School  
 Rosemont Elementary School  
 Seneca Valley High School  
 Sequoyah Elementary School  
 Seven Locks Elementary School  
 Shady Grove Middle School  
 Sherwood Elementary School  
 Sherwood High School  
 Shriver, Sargent Elementary School\*  
 Silver Spring International MS  
 Sligo Creek Elementary School  
 Sligo Middle School  
 Somerset Elementary School  
 South Lake Elementary School  
 Springbrook High School  
 Stedwick Elementary School  
 Stone Mill Elementary School  
 Stonegate Elementary School  
 Strathmore Elementary School  
 Strawberry Knoll Elementary School  
 Summit Hall Elementary School  
 Takoma Park Elementary School  
 Takoma Park Middle School  
 Tilden Center (Parkland MS)  
 Tilden Middle School  
 Travilah Elementary School  
 Twain, Mark School  
 Twinbrook Elementary School  
 Viers Mill Elementary School  
 Washington Grove Elementary School  
 Waters Landing Elementary School  
 Watkins Mill Elementary School  
 Watkins Mill High School  
 Wayside Elementary School  
 Weller Road Elementary School  
 West, Julius Middle School  
 Westbrook Elementary School  
 Westland Middle School  
 Westover Elementary School  
 Wheaton High School  
 Wheaton Woods Elementary School  
 Whetstone Elementary School  
 White Oak Middle School  
 Whitman, Walt High School  
 Wood Acres Elementary School  
 Wood, Earle B. Middle School  
 Woodfield Elementary School  
 Woodlin Elementary School  
 Wootton, Thomas S. High School  
 Wyngate Elementary School

*\*Opened in 2007*

### **Closed Schools and Special Centers**

Broome (gym)  
Colesville (APR)

#### **Fields Only**

Dennis Avenue  
Fernwood  
Georgetown Hill  
Glenmont  
Hungerford Park  
Kensington  
Larchmont

Lone Oak  
MacDonald Knolls  
Montgomery Hills  
Montrose  
Peary  
Randolph

### **County Facilities**

#### **County Government Complex**

Council Office Building  
Executive Office Building

#### **Libraries**

Aspen Hill Community  
Bethesda Regional  
Chevy Chase Community  
Damascus Community  
Davis Community  
Fairland Community  
Gaithersburg Regional  
Germantown Community  
Kensington Park Community  
Little Falls Community

Long Branch Community  
Olney Community  
Poolesville Community  
Potomac Community  
Quince Orchard Community  
Rockville Regional  
Silver Spring Community  
Twinbrook Community  
Wheaton Regional  
White Oak Community

#### **Regional Services Centers**

Bethesda-Chevy Chase  
Eastern Montgomery  
Mid-County  
Upcounty